**Response Recovery & Resilience Guidance for Applicants**

**For community organisations active in Aberdeenshire**

Please read this guidance thoroughly before applying to the RRR grants fund using the application form provided.

**This is a small grants programme funded by Foundation Scotland from the Response, Recovery and Resilience fund. The grants are for non-profit community organisations that are active and delivering support [that contributes to at least two of the Outcomes highlighted below] in communities in Aberdeenshire and the maximum grant available is £1000.**

**Application process**

1. Please return your application form by **30th October 2020**.
2. Organisations will be informed of the decision on **6th November 2020**.

**All projects should achieve at least 2 of the 3 intended outcomes.**

**All projects need to achieve Outcome 1.**Outcome 1: People have an immediate need met, reducing the pressure on people and families.

**Additionally, projects need to achieve either Outcome 2 or Outcome 3.**Outcome 2: People are able to increase their income or knowledge so that they are better able to access entitlements.

Outcome 3: People are more connected to others, increasing their resilience and capacity.

**What projects will be funded?**

**All grants will need to respond to the following priority:**

**‘Living with poor, interrupted or impaired access to food, shelter, and necessary amenities (e.g. sanitation, heat)’.**

People across Scotland of all backgrounds that are faced with challenges associated with accessing food, shelter or basic amenities will benefit. This will mean that services are primarily provided to those living in the greatest poverty. We know that this group disproportionately includes disabled people, black people, Asian people and people from other ethnic minorities, carers and young families as well as older people. It also disproportionately affects some communities disadvantaged by their physical geography more than others.

**Funded projects will be able to spend resource in order to achieve:**

Purpose 1: The provision of emergency provisions/vouchers/cash to people in immediate need (where the project seeks to undertake this purpose, it will also need to demonstrate how more sustainable approaches are put in place for people, reducing reliance on emergency support).

Purpose 2: Advice services to help people access housing, benefits, tax credits and other resources potentially available to them.

Purpose 3: Peer support models that encourage people to share information and build solutions together.

Purpose 4**:** Community-led action that supports people to build resilience in their community.

**Completing the application form**

**Section 1 – Contact details**Tell us who you are for future correspondence.

**Section 2 – Organisation details**Tell us about your organisation’s main activities and services.

**Section 3** **– The project**This is the most important section of the application form. Tell us about the project which you are seeking funding for in no more than 100 words per question.
In section 3(B) we ask how your project fits in with the purpose of the fund – please refer to the four purposes listed above, clearly stating which purpose your project aims to achieve.
In section 3(E) we ask you to indicate which of the three outcomes your project seeks to deliver – all projects must intend to deliver Outcome 1.

**Section 4 – Budget**Tell us how you intend on spending the money. List each item on a separate line, and remember to add up the total.

**Section 5 – Signature**By entering your name in the signature line we will accept that as if you have signed this document.

**Monitoring and evaluation**

Evaluation will involve: third sector organisations receiving the grant should indicate how many people were supported, the type of support they received, and a brief description of the work that was carried out. TSIs administering the grants will be given an opportunity to feed back on the process and outcomes from their perspectives. This information will be collated into a report and presented to Foundation Scotland in December 2020.

**Response Recovery & Resilience Grant Application Form**

Use this form to apply for up to £1000 from the RRR grants fund. This is a small grants programme funded by Foundation Scotland from the Response, Recovery and Resilience fund. The fund is for community organisations in Aberdeenshire to respond to the challenges associated with accessing food, shelter or basic amenities. **Further information can be found on the guidance document. Please read the full guidance document before filling in the application form.**

Complete the whole application and answer all the questions. Uncompleted applications will not be considered. You will receive confirmation that your application has been received. All applicants, whether successful or not, will be notified of the outcome of their application.

The information you provide will be held electronically. It will only be used to enable a decision to be made about whether a grant to your group may be approved. We might give copies of all or some of this information to individuals and organisations we consult when assessing applications, administering the programme, monitoring grants and evaluating funding processes and impacts. We might use data you provide for research purposes. We recognise the need to maintain the confidentiality of vulnerable groups and your details will not be made public in any way, except as required by law. Individual recipients of the grants/programmes will not be identified but the organisations in receipt of funding may be.

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| 1. **Contact details**
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| 1. **Name**
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| 1. **Position**
 |  |
| 1. **Address**
 |  |
| 1. **Email**
 |  |
| 1. **Phone number**
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| --- |
| 1. **Organisation details**
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| 1. **Name of organisation**
 |  |
| 1. **Type of organisation**
 | [ ]  Registered charity[ ]  Company limited by guarantee[ ]  Unincorporated club or association[ ]  Scottish charitable incorporated organisation (SCIO)[ ]  Community interest company [ ]  Other (please explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. **Brief description of your organisation’s main activities and services**
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| 1. **The project (max 100 words per section)**
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| 1. **Please provide a description of the project you are seeking funding for**
 |  |
| 1. **How does the project fit in with the purpose of the fund?** (Refer to the 4 purposes’ listed in the guidance)
 |  |
| 1. **Who will benefit from the project?**
 |  |
| 1. **Estimated number of people who will be supported**
 |  |
| 1. **Which of the funding outcomes will your project deliver? Please tick**
 | [ ]  Outcome 1: People have an immediate need met, reducing the pressure on people and families.[ ]  Outcome 2: People are able to increase their income or knowledge so that they are better able to access entitlements.[ ]  Outcome 3: People are more connected to others, increasing their resilience and capacity. |
| 1. **Any additional information**
 |  |

1. **Budget**

Please complete the budget below, estimating the amount of money that you intend to spend on each item (please add further rows if necessary).

|  |  |
| --- | --- |
| **Item** | **Amount** |
| *e.g. vouchers for children’s clothing* | *£500* |
|  |  |
|  |  |
|  |  |
|  | Total:  |

1. **Signature**

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| --- |
| **I confirm that the information given on this form is accurate to the best of my knowledge. Furthermore, I hereby confirm that the grant will not be used for any other purpose than stated above.** |
| Signed |  |
| Date |  |

Please return your completed form to:

grants@avashire.org.uk

Please ensure this form is returned by 30th October 2020.